

Webelos Resident Camp at
Kinsey Scout Reservation
2019

Leader Guide

Date June 12th Arrive

June 15th Depart Camp

Check in Hallett Building 2:00 P.M.

Kinsey Scout Reservation

Dear Webelos Parents and Leaders,

Greetings from your Webelos Resident Summer Camp staff. It is our pleasure to welcome you to Kinsey Scout Reservation this summer. We are extremely proud of our camp and we are happy that you have chosen to spend this summer with us. The adult leaders, combined with our wonderful staff, exciting program, and beautiful outdoor surroundings will offer an awesome camping experience.

This guide is intended to provide assistance in preparing for a fun-filled, exciting Webelos Resident Camp this summer. It is very important that you take time to read this guide and share it with the other adult leaders and parents of your pack.

We ask you to bring any costumes, outfits, songs, and skits that fit with our theme of **Webelos: Explore Scouting!** Please feel free to contact us with any questions or concerns prior to camp. We can't wait to see you this summer!

Yours in Scouting,

David Cook
Camp Director
(318) 426-8323

Tad Phillips
Program Director
(903) 824-1424

Planning your Summer Camp Experience

Planning for summer camp should start several months before you plan to arrive at camp. As a parent or leader, it is your responsibility to ensure your Scouts are prepared to set and accomplish their personal goals. Here are a few basic tips to help you ensure this happens. If you are coming to camp as a pack or den, it is a good idea to take a few minutes at a meeting to talk with each Scout about the summer camp agenda and provide guidance on individual preparation.

Getting Youth Excited about Camp

This can be accomplished in many different ways. Several ideas for promotion include:

- Take your Scouts to Kinsey Scout Reservation throughout the year and let them explore the camp. Talk about the different program areas and sites around the camp.
- Sell Norwela Council Camp Cards to allow Scouts to earn part of their own camp fees.
- Show slides or videos of previous camps during your pack meetings.
- While on a pack campout, have a campfire and share songs, skits, and stories from previous summer camp experiences.

Informing Parents about Camp

If you are attending camp as a pack or den, it is a great idea to hold an informational meeting for parents before camp. This meeting can be held in conjunction with a pack or den meeting, or at some other convenient time prior to summer camp. Parents should be informed about all of the details regarding summer camp. Items such as camp rules, forms, equipment, program schedule, and departure and arrival times should all be covered during this meeting. All of the information for a pre-camp meeting can be found in this guide.

Camp Leadership

Your Webelos can attend camp with their:

- Pack or den: With unit leadership
- As an individual: With a parent

If you are attending as a pack or den you must have a minimum of two registered adult leaders, or one registered leader and a second adult, for the first eight youth and one more adult for every eight additional youth. **Boys and girls must be in separate dens with the minimum leadership.** One adult must be at least 21 years of age. If you are attending as an individual, one parent can accompany their own Scouts(s). We do not provide one leader for every Webelos. The Webelos Resident Camp program does not include siblings.

What to Bring to Camp

Recommended Personal Gear

Wear

- Official BSA Uniform - worn to camp and for flag ceremonies and dinner
- Swimsuit and Towel for Waterfront

Bring in Duffel Bag or Backpack

- Shorts (2 or 3)
- T-Shirts (2 or 3)
- Sneakers
- Extra Underwear (3 or 4)
- Extra pair of hard sole sneakers or hiking boots
- Cap of some kind
- Jacket and/or Sweatshirt
- Extra Pairs of Socks (4 or 5)
- Raingear
- Long Pants for Evenings Sleeping Bag, Blanket, and Pillow
- Pajamas
- Webelos Scout Handbook
- Pens, Pencils, and Paper
- Flashlight with Extra Batteries
- Laundry Bag or 2 Trash Bags
- Insect Repellant
- Sunscreen
- Washcloth and 2nd Towel for Shower

Toiletries Kit

- Soap in Container
- Toothbrush and Toothpaste
- Comb or Hairbrush
- Shampoo

Everything should be marked with your full name and Unit number.

Optional Personal Equipment

- Watch
- Shower Shoes
- Sunglasses
- Spending Money for Trading Post
- Canteen or Water Bottle
- Camera
- Compass
- Fishing Gear
- Folding Camp Chair
- Mattress or Pad for Cot
- Pocket Knife (Adults please keep knives until needed)

Den / Pack Equipment

If you are coming as a Den or Pack, consider bringing the following items:

- American and Pack or Den Flag
- Pack/Den First Aid Kit
- Water Container and Drinking Cups
- Rope and/or Twine
- Lock Boxes for Valuables
- Alarm Clock(s)
- Lanterns (Battery Operated)

Do Not Bring These Items

- Personal Bows, Arrows, Firearms, and BB Guns
- Alcohol, Tobacco, or Illegal Drugs
- Fireworks of any kind

A good rule is: If you don't want it lost, damaged, or destroyed, consider leaving it at home.

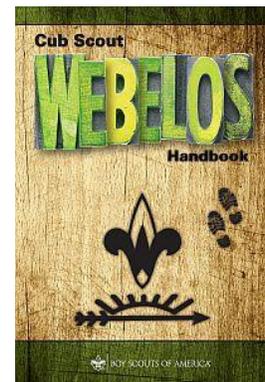
Webelos Resident Camp Information

The Webelos Resident Camp program has been designed to capture the interest of 9 and 10 year old youth. The goals of our program are to give each Webelos Scout an opportunity to begin working on adventures or activity badges, to explore and learn more about the world we live in, and to develop a greater appreciation for the outdoors. As far as the youth are concerned, the biggest goal of Scouting is to have fun, and through that they will meet the other goals.

During your stay at Webelos Resident Camp, you and your Scout can have fun at our BB Gun Range, Archery Range, Waterfront (swimming, boating and fishing), Fort Bond, Nature Center, going on hikes and much more.

You may also work on Webelos and Arrow of Light adventures (or activity badges) such as:

- Aquanaut
- Building a Better World
- Cast Iron Chef
- First Responder
- Webelos Walk-About
- Looking Back, Looking Forward
- Earth Rocks
- Camper



We will make every effort to assist the Scouts to complete required elements of the Adventure. At the end of each session, each Webelos will receive a record of the items he has worked on or completed at camp. Please remember that it is the den leader's responsibility to sign off on these requirements. The camp staff does not sign the Webelos handbook.

Going to camp is probably the greatest experience that your Webelos Scout will have during the normal Scout year. The camp program and the scheduling is the responsibility of the Program Director and staff. The primary responsibility of every staff member is to see that each Webelos Scout stays safe while having a fun time at camp. The staff is well trained and eager to help the program succeed. Please, do not hesitate to speak with the Camp Director or Program Director with any questions, concerns, or comments. It's how we learn to improve the Webelos Resident Camp experience.

The Purpose of Scouting and the Outdoor Program

Outdoor activity is the most appealing feature of the Scouting program. Youth are drawn to it because it offers opportunities for fun in hiking, camping, swimming, boating, canoeing and other outdoor activities.

Beneath the appeal of fun, adventures, and exploration in the outdoors are the important purposes of Scouting. Outdoor activities provide a vehicle for the achievement of Scouting's primary goals.

Scouting's outdoor program is designed to meet the expected needs and desires of Scouts and their families. Activities are planned to match the desires and abilities of their age level. For Webelos Scouts, learning through doing, experimenting, and exploring are essential parts of the Scouting program. These are accomplished through the pack and the den they are part of while in Cub Scouts.

The simple outdoor skills needed for living in a primitive setting are found throughout the Scouting program. The Scout learns to respect and conserve the blessings of God in their natural surroundings. When disaster strikes, they can deal with the crisis. Scouts use their head, heart and hands when they provide for themselves and others in the outdoors. Learning and using these skills in their den and pack is a part of their adventure in Scouting as they progress through the ranks of Cub Scouts.

Program Philosophy

The program exists for the Webelos to gain experience and exposure in many outdoor activities. This will prepare them for future adventures in the Scouts BSA program. The Webelos will choose the adventures that they wish to work on and will be given opportunities and encouragement to complete as much of the adventure as they can. It is our intention to provide the Webelos and Arrow of Light Scouts a fun and meaningful camp experience so that they will return again as confident, experienced campers in a Scouts BSA troop.

Camperships

Camperships are available to Norwela Council Scouts camping at KSR with their Troops or as Wranglers, in amounts covering up to half of the early bird rate. The campership application is available at www.norwela.org. The deadline for submitting the application is April 1, and funds are allocated on a first-come, first-served basis. Camperships are awarded to individual Scouts and may not be transferred. All campership applications must include the signatures of a parent or guardian and the registered unit leader. Scouts awarded camperships will be notified and the discounted camp fee will be entered into the unit's camp registration.

Webelos Resident Camp Fees:

Early Bird Fee (Scouts) (due by May 1)	\$155.00
Adult Early Bird Fee (due by May 1)	\$50.00
Scout Fee if registering between May 2 and June 1	\$170.00
Adult Fee if Registering after May 1	\$75.00
Friday Night Family Dinner (need headcount at check-in)	\$7.00
Any additional meals (need 24 hours advance notice)	\$7.00

Program Highlights

Archery

Instruction in safety, and then shooting, with a bow and arrows.

Rifle Range

Instruction in safe operation, and then marksmanship practice with air rifles on targets.

Fort Bond

Learn to build and develop your handicraft skills while also learning more about basic Scout skills

Nature Center

The Nature Center offers the Scouts outdoors experiences to learn more about the world around us. Visiting the nature area will be fun, exciting, and give you the chance to work on requirements and try out your fishing and hiking skills.

Outdoor Skills

Learn and use basic Scout skills. Be part of the competitions, try new things, and be prepared to have fun.

On the Waterfront

On the first day of camp you will be given the opportunity to take a swim classification test. Everyone will be classified as swimmer, beginner, or non-swimmer. Some waterfront activities are limited to swimmers or beginners.

Swimming

Enjoy a break from the hot summer days during our free swim time at our pool located in the main field near the Bear's Den Trading Post. Feel free to take a bounce on the Blob out at Scout Lake.

Boating

Begins with basic safety and boating instruction. All campers are welcome to come down and try row boating. Webelos and adults who are swimmers are able to try canoeing.

Fishing

Some of the best fishing around can be found on Scout Lake and on Cub Lake for those Scouts and adults who want to make the trek and fish from the pier.

Colors and Retreat

Morning colors will be at the parade field at 7:25 a.m. From there, we will proceed into the dining hall for breakfast.

Evening retreat will be at 5:25 pm, and all in camp will assemble at the parade field in front of the Dining Hall. The official BSA uniform is appropriate for all Webelos and adult leaders. All campers will be dismissed from retreat to dinner in the Dining Hall.

Campfires

On Wednesday evening, an opening campfire will be presented by the staff. On Friday night, the closing campfire will be coordinated by the Program Director, but will be conducted by the Scouts. Please come prepared to camp with an idea for a song, skit, or cheer that fits into our **Webelos: Explore Scouting!** theme. This is a great opportunity for the Webelos to get up in front of everyone and have a lot of fun. If you need props, feel free to bring them. See the Program Director before noon on Friday to get your skit on the schedule.

Sample Daily Schedule

An updated and detailed schedule will be distributed upon Check-In

Day 1	2:00 P.M. to 3:00 P.M.	Arrival/Registration/Medical Check-In
	3:00 P.M. to 5:00 P.M.	Orientation Tours and Swim Checks
	5:25 P.M.	Flag Ceremony (The official BSA Uniform)
	5:30 P.M.	Dinner (The official BSA Uniform)
	6:30 P.M.	Registration Changes (Hallett Building)
	8:00 P.M.	Opening Campfire (Council Ring)
	8:45 P.M.	Leader's Meeting (Hallett Building)
	10:00 P.M.	Lights Out and Good Night
Day 2	7:25 A.M.	Posting of Colors (Dining Hall)
	7:30 A.M.	Breakfast
	9:00 A.M. to 12:00 P.M.	Morning Activity Sessions
	12:00 P.M.	Lunch (Dining Hall)
	1:30 P.M. to 4:30 P.M.	Afternoon Activity Sessions
	5:25 P.M.	Flag Ceremony (The official BSA Uniform)
	5:30 P.M.	Dinner (The official BSA Uniform)
	6:30 P.M. to 7:45 P.M.	Free Shoot, Free Swim, Free Time
	8:00 P.M. to 9:30 P.M.	Camp-wide Activity
	10:00 P.M.	Lights Out and Good Night
Day 3	7:25 A.M.	Posting of Colors (Dining Hall)
	7:30 A.M.	Breakfast
	9:00 A.M. to 12:00 P.M.	Morning Activity Sessions
	12:00 P.M.	Lunch (Dining Hall)
	1:30 P.M. to 4:30 P.M.	Afternoon Activity Sessions
	5:25 P.M.	Flag Ceremony (The official BSA Uniform)
	5:30 P.M.	Dinner (The official BSA Uniform)
	6:30 P.M. to 7:45 P.M.	Free Shoot, Free Swim, Free Time
	8:00 P.M.	Closing Campfire (Council Ring)
	10:00 P.M.	Lights Out and Good Night
Day 4	7:25 A.M.	Posting of Colors (Dining Hall)
	7:30 A.M.	Breakfast
	8:30 A.M. to 10:30 A.M.	Pack Up and Go Home (Until Next Time!)

Other Information

Arrival

Webelos and adults should check-in between 2:30 and 3:00 pm in the parking lot. Our cheerful staff will be there to greet you. At check-in on Wednesday, all gear can be transported by one vehicle belonging to the unit at a time. All vehicles must be parked in the designated parking lots before dinner on Wednesday evening.

Please arrive with **swimsuits on under your clothes**. Everyone should bring a small bag with towel, t-shirt, and socks so they can dry off after the swim test. The first meal will be dinner, so please eat lunch before arriving, or bring a bagged lunch.

Please be sure to have all paperwork ready. It is helpful for packs to have a coordinator collect the forms from all Webelos and adults in the pack. This will simplify and expedite check-in. Forms are available on the Norwela Council website at www.norwela.org

- **BSA Annual Health and Medical Record** - Required for all Scouts and adults - Parts A and B are required to remain at camp. Please bring photocopies and keep the originals.
- **Youth Protection Training** – Current Youth Protection training certificate for all adult leaders are required.
- **Special Needs** - Please inform us of any Webelos or adult with special needs and let us know the specifics. i.e. physical, medical, dietary, food allergies, etc. Special requests and needs should be submitted by **May 15th** so the camp management staff can work with you. Please call the council office at any time prior to camp to discuss any special needs. **Advance notice makes it much easier for us to meet special needs.**

Parents and leaders: Please complete check-out procedures and leave by 10:00 A.M. on departure day.

Parent / Leader's Meeting

There will be a Parent / Leader's meeting on Wednesday evening. At least one parent or leader from each unit should attend. In addition, the Camp Director and Program Director will always be available to talk with you about any questions or concerns.

Uniforms

- The official Webelos (BSA) field uniform (blue shorts, blue shirt, and neckerchief, or green shorts and khaki shirt with neckerchief) is expected for retreat and dinner each evening. Adult leaders should be in uniform too. If a Scout or adult does not own a complete uniform, you are not expected to purchase one just for camp.
- On Thursday evening, after dinner, costumes appropriate to the theme may be worn to the activities.
- During the day, the camp t-shirt or another Scout t-shirt and shorts or pants should be worn to all activities. Plain or other appropriate t-shirts are also acceptable.
- Sneakers or closed toe shoes (not sandals) must be worn at all times. An experience at camp with sore feet is not a positive experience.

Buddy System

The buddy system is an important requirement for the safety of our Scouts and leaders while at camp. Norwela Council requires the use of the buddy system throughout camp at all times. Please emphasize to your Scouts the importance of always traveling with a buddy and to remain in sight of your buddy at all times. If you do not have a buddy, you can often find a Scout from another pack that is heading in the same direction. This is a great way of finding a new buddy. Please remember the No One-on-One Adult to Scout contact requirement when pairing up with buddies.

Health Lodge

Our health officer is available 24 hours a day for emergencies. The health officer has early morning office hours at the health lodge. The health officer will be available at meal times to administer medications. The health officer will be available at the health lodge or the camp office to administer evening medications. In an emergency, please contact the camp office during normal office hours. After hours, knock loudly on the door of the health lodge or contact a member of camp management by cell phone.

Showers and Bathrooms

Each campsite has shower facilities with hot water and private stalls. These campsites also have flush toilets available for use by campers. The Dining Hall has flush toilets along with designated rest rooms for both men and women located on the north side of the building.

Please help keep these facilities clean for all campers.

Spending Money

It is suggested that Scouts bring spending money to camp. Packs and dens may wish to operate a "bank" to hold money for Scouts while at camp. Only small bills 1s, 5s & 10s should be brought to camp, as the trading post cannot easily make change for larger bills. The Trading Post at Kinsey Scout Reservation does **not** accept checks or debit cards.

All personal items and spending money should be kept in a secure camp box while at camp.

Trading Post

The trading post operates as a service to the camp community. Items that can be found in the trading post include handicraft kits, snacks, soft drinks, ice cream, stamps, and other Scouting literature, T-shirts, souvenirs, and various items from the BSA Supply Catalog.

The hours of operation will be posted at the trading post.

Dining Hall

Our dining hall serves breakfast, lunch and dinner daily. Be sure to attend the first day orientation for detailed dining hall procedures. Here is a summary:

Special Dietary Needs

If you have any campers with food allergies, or special dietary needs, please contact the Camp Director, David Cook, (318) 426-8323 at least two weeks prior to arrival. This is important even if you have discussed this with the council office. We apologize for any redundancy, but we want to do our best to provide a great dining experience for all of our guests.

Tables and Server

Each pack/campsite will be assigned one or more tables in the dining hall based on the number of campers and adults. Space will also be allocated for one or more staff members. The pack number/campsite and number of staff will be printed on a card on each table. We strongly encourage our campers to invite staff members to each meal throughout the camp. Please don't let staff members eat by themselves.

Each table is responsible for providing one server at each meal. Servers should arrive 10 minutes before mealtime to make sure their tables are ready for the meal. The servers will be directed by the dining hall steward after each meal to ensure a quick clean-up of their tables and proper care and attention has been provided to their area for the next meal. The dining hall steward will then release the servers so they can join up with their packs and continue with the day's activities. It should take the servers no longer than fifteen minutes to clean up their pack's tables.

Visitors

Webelos Resident Camp does not offer a specific visitors program. Parents are invited to attend camp with their children son and their pack. Parents not staying for the entire camp, are encouraged to visit camp on Friday evenings during family night. Visitors during the camp before family night can sometimes contribute to homesickness, and take away from program time.

If a parent wishes to visit their child during camp, please check with your pack leaders before coming to camp. When you arrive at camp, park in the main lot and walk to the camp office to check in, and receive a wristband which must be worn while at camp. There is a fee for any visitors who join us for a meal. Please pay in the camp office when you are checking into camp, and you will be given a receipt to present to the dining hall steward.

All meals are \$7.00 which is payable in the Trading Post.
Please check out at the office before departing camp.

Mailing Address

Webelos love to get mail while they are in camp. They like to know their families are thinking of them while they are away. For anyone who wishes to send mail to camp (before posting mail, please consider that the Scout will be in camp for a short duration and mail service generally takes two days to arrive at camp) the mail can be addressed as follows:

Webelos Name, Pack XXXX
Kinsey Scout Reservation
3492 Hwy 171 South
Stonewall, LA 71457

Inside the Trading Post there is a mailbox for each campsite. Scouts and adults who receive mail will have the items placed in their campsite mailboxes when it arrives. Please have an adult leader check your mailbox daily for mail and/or messages.

Cell Phones

Cell phone service is also available throughout camp. We strongly discourage electronics for youth during activity times while instruction and training is being taught to Scouts. However, we encourage our Scouts to take advantage of social media as long as it is within the bounds of Youth Protection and Anti-Bullying policies of the Boy Scouts of America. Adults are encouraged to bring phones and mobile hot spots. A mobile hot spot will be required for any internet usage outside of a normal smart phone.

There is currently no WiFi service available to Scouts or Adults on Kinsey Scout Reservation.

Emergency Calls

In case of an emergency, the Kinsey Scout Reservation Summer Camp management team wants you to contact them directly. You can contact the Camp Director, David Cook at (318) 426-8323 and you can contact the Program Director, Tad Phillips at (903) 824-1424. A message will be taken and delivered to the individual concerned as quickly as possible. Please do not expect to talk to the person immediately as we will have to get in touch with that person somewhere on the camp property.

Lost and Found

Norwela Council camps will hold items in camp while it is in session, with the exception of food/perishables, which will be destroyed immediately. Articles may be retrieved by claiming the item at the camp office in person at the applicable camp during the camping season. After camp is over, the items will be dispensed in an appropriate manner. Norwela Council is not responsible for anything left or forgotten at camp.

Health and Safety Information

Guide to Safe Scouting

BSA's Guide to Safe Scouting prepares members of the Boy Scouts of America to conduct Scouting activities in a safe and prudent manner. The policies and guidelines have been established because of the real need to protect members from known hazards that have been identified through 100 years of experience.

All participants in official Scouting activities should become familiar with the Guide to Safe Scouting and be aware of state or local government regulations that supersede Boy Scouts of America policies and guidelines. The guide provides an overview of Scouting policies and procedures rather than comprehensive, standalone documentation. For some items, the policy statements are complete. Unit leaders are expected to review the additional reference material cited prior to conducting such activities.

Norwela Council camps follow policies and procedures in the guide, so please use it as your primary reference source. You can find it online at

<http://www.scouting.org/scoutsource/HealthandSafety/GSS.aspx>

The remainder of this section of the leader's guide is to remind you of some key information and to specify any local policies that may supersede or supplement information in the national publication.

Annual Health and Medical Records

The BSA Annual Health and Medical Record Forms A and B must be completed and kept with the camp health officer while Scouts and adults are in camp. This is required for all Scouts and adults. Forms are good for one year. See the Forms/Information page of the Norwela Council web site for a current copy of the form. Make sure parents have a copy of this form well in advance of camp.

Please keep the original and submit copies. Each unit is encouraged to keep a copy of each form in their campsite.

Medication Administration (Prescription and Over the Counter)

Policies

- All medication(s) currently being taken must be noted on part B of the Annual Health and Medical Record. The medications section in Part A should be filled out at the time of the annual medical evaluation.
- Medications must be kept in the original (pharmacy or over the counter) container.
- Medications are administered by the health officer as directed by the label.
- The BSA routine drug administration record will be completely filled out by the health officer during check-in.
- Each Scout will be observed to ensure that the medication is being taken.

- If a Scout fails to take the medication, camp staff will notify the leader and camp director, who will then notify the parents or guardians immediately.

Administration

- The health officer will administer medications at the Medical Office for Scouts that take medications at meal times.
- At other times, the health officer and the medications will be at the health lodge or at the administration building/camp office. Locations will be posted on the door of both buildings and announcements will be made in the dining hall.

Youth Protection Policy

Norwela Council and the Boy Scouts of America believe protecting the safety of children is a critical priority. In order to achieve this goal, all adults staying overnight at any Norwela Council camping program must have proof of current Youth Protection training.

If you are not currently Youth Protection trained, visit www.myscouting.org to take a free online course. Certificates are valid for two years.

Emergency Alerts

Kinsey Scout Reservation has an emergency alert system (horn, siren) in place to notify campers of an emergency. **When an alert is sounded**, the entire camp should proceed to the dining hall, where we will conduct a head-count. Once your pack or group is assembled and present, check in with the Director present at the Dining Hall. Further directions will be given at that time. We may have to initiate the emergency plan for a variety of situations including fire, thunderstorms, earthquakes, tornados/high winds, or a lost camper.

Leaving Camp

Scouts are under the supervision of their unit leaders. Should a camper need to leave camp (family obligations, sports, etc.) they will be released to a parent/guardian, or other adult authorized **in writing** by the parent/guardian. Please make sure that section on the medical forms where authorized persons for picking up a Scout are to be listed is completed. Norwela Council will not release a Scout to an unauthorized adult. No exceptions will be made in this policy. A sign-out/sign-in log is kept in the camp office and must be used by all adults or Scouts entering or leaving camp outside of the normal arrival or departure schedule.

Swim Classification Tests

All campers, youth and adults, who desire to participate in aquatic activities (swimming, boating, etc.), must take a swim classification test at Kinsey Scout Reservation to determine their swimming ability. A buddy tag will be issued to indicate the appropriate classification.

The classifications are as follows:

Swimmer – Blue tag - The Scout has successfully completed the swimmers test: Jump feetfirst into water over the head in depth. Level off and swim 75 yards in a strong manner using one or more of the following strokes: sidestroke, breaststroke, trudgen, or crawl; then swim 25 yards using an easy

resting backstroke. The 100 yards must be completed in one swim without stops and must include at least one sharp turn. After completing the swim, rest by floating.

Beginner – Red tag - The Scout has successfully completed the beginner's test: Jump feetfirst into water over the head in depth, level off, and swim 25 feet on the surface. Stop, turn sharply, resume swimming and return to the starting place.

Non-Swimmer/Learner - Anyone who has not completed either the beginner or swimmer tests is classified as a non-swimmer.

Scouts and adults may re-take the swim classification test after they have received instruction.

Footwear

Closed toed shoes (sneakers, hiking boots, etc.) must be worn at all times at camp. We do not permit open toed shoes, sandals, etc. outside the waterfront and camp shower areas.

Animals

Animal Bites/Insect Bites

Immediately notify the health officer.

Tick Treatment

The health officer should perform all tick removals at camp

Raccoons

Please help curtail raccoon excursions into our campsites by being diligent about policing our camp, locking away any food brought into the campsites, and by operating under the tenet:

A Scout is *Clean*.

Camp Policies

The complete Norwela Council Camping Policies document can be found on our web site at www.Norwela.org The remainder of this section of the leader's guide highlights some key information and policies that pertain to the summer camp program at Kinsey Scout Reservation.

Refund Policy

All requests for refunds are to be submitted in writing to the Council Office and are approved by the Council Administration on a case by case basis.

Unauthorized Persons on Camp

If you see anyone who appears to be an unauthorized person, please notify any staff member immediately.

Camp Facilities Policies

- The full cost of repairs to malicious damage will be billed to the Scout(s) and parents.
- There is only one (1) campfire (must use fire ring) per site, if allowed by the Camp Ranger.
- Please be environmentally conscious and pick up any trash you find in camp.
- Be aware of ticks, bees, bats and raccoons.
- Notify camp staff members of any strange acting nocturnal animals.
- Keep shower houses and bathrooms clean.

Leave No Trace

"Leave No Trace" is a nationally recognized outdoor skills and ethics education program. The Boy Scouts of America is committed to this program. The principles of Leave No Trace are not rules; they are guidelines to follow at all times.

The Leave No Trace principles might not seem important at first glance, but their value is apparent when considering the combined effects of millions of outdoor visitors. One poorly located campsite or campfire is of little significance, but thousands of such instances seriously degrade the outdoor experience for all. Leaving no trace is everyone's responsibility.

Pets

The Boy Scouts of America does not permit pets at camp. Please leave them at home with a caregiver. Individuals bringing pets will be asked to remove them from camp property.

Private and Off Limits Areas

Some of our buildings and camp areas are off limits to Scouts and leaders. Please respect the privacy of our staff and avoid their living quarters. Please do not enter any program areas without staff present. Off limits areas include:

- Behind the rifle, shotgun and archery ranges
- Ranger's residence
- Staff living quarters

Prohibited Items

BSA or Norwela Council policies prohibit the following in camp:

- Motorcycles
- Generators
- Pets
- Fireworks
- Firearms
- Bows and arrows
- Chain saws
- Sheath knives
- Hunting
- Gambling
- SCUBA tanks and wetsuits (snorkeling equipment may only be used during Snorkeling BSA instruction).
- Personal Climbing Equipment (Exceptions: climbing shoes, gloves).
- **Tobacco** - use of tobacco products is prohibited in view of Scouts.
- **Alcohol** - the Boy Scouts of America prohibits the use of alcoholic beverages and controlled substances at encampments or activities on property owned and operated by the Boy Scouts

of America, or at any activity involving the participation of youth members. *This*

includes offsite locations before or during the activity.

Violators of this policy may be asked to leave the property and may be subject to criminal prosecution.

Vehicle Policy

All our camps are intended for a rustic camping experience. The campsites are just in the woods and are a short walk from the parking lot. They are designed with Scout camping methods in mind; therefore, the following vehicle policies are established for camping at all our camps.

- Park in the parking lot only.
- The posted speed limit in camp, parking lots, council properties, etc. is 10 mph.
- Please observe the posted speed limit while on Kinsey Scout Reservation.
- No vehicles are allowed in restricted areas. Please keep them in designated parking lots.
- There will be no unauthorized vehicles on camp roads.
- Camp vehicles, and those personal vehicles authorized by the camp director, will transport gear to the campsites both at the beginning and the end of the camping period.
- All pick-up and drop off of Scouts and their equipment will be made from the parking lot.
- Do not drive vehicles past barriers.
- A temporary waiver of the no personal vehicles policy may be considered for health or other reasons, at the discretion of the camp director.
- Trailers will be allowed to be towed to sites and left there during unit stay. They will be allowed to be retrieved at the end of the week.
- The camp director will notify unit leader of any infraction of the vehicle policy.

Parking

All vehicles should park in the main parking lot by the Dog Trot upon arrival. One vehicle pass per unit will be issued at check-in. This will allow one vehicle at a time to enter the camping area to unload or load up gear. All vehicles must return to the designated parking lot. No vehicles are permitted in campsites.

Wood Tools Use

Scouts will not cut or mar trees, buildings, or any other camp equipment with any sharpened tool. Proper use of knife, axe, and saw must be demonstrated at all times - used unwisely, they become dangerous. There is no need for non-folding sheath knives in camp. Please leave them at home.

