

Course Facts for Staffers

- **PLACE:** NYLT-Norwela Council 2020 will be conducted at Kinsey Scout Reservation (Garland Scout Ranch) in Stonewall, Louisiana.
- **DATE & TIME:** The course will start Week 1 Saturday, January 18, 2020 at 8:00 am and end Monday, January 20, 2020 at 5:00 pm. Week 2 will begin Saturday February 15, 2020 at 8:00 am and end Monday, February 17, 2020 at 5:00pm. Staffers should arrive at the Kinsey Scout Reservation both weeks week after 6:00 Friday evening having eaten supper. Please eat lunch before arrival. Course-wide completion ceremony, to which Scoutmasters/Crew leaders, parents, family and friends are invited (Parents, family and friends must RSVP) will start on Monday, February 17th at 5:00 pm.
- **COST:** \$175.00 (including a **NON-REFUNDABLE** deposit of \$100.00, due with the application), payable to Norwela Council. This includes all food, course materials, course supplies; one course t-shirt, one course cap, a course jacket and recognition materials upon completion of the course. The \$100.00 balance is due on or before December 12 1, 2019.
- **QUALIFICATIONS:** You must have attended a BSA NYLT course before staffing.
- **CONDUCT OF THE COURSE:** The course will be conducted by youth staff, lead by graduates of the National Youth Leadership Training course, under supervision of an adult committee. Several the adult committee are Wood Badge-trained. There will be several training sessions and activities and plenty of **FUN!**
- **PHYSICAL ARRANGEMENTS:** Staff will be housed in cabins, using their own personal equipment (sleeping bags, mats, etc.).
- **PRE-COURSE MEETING:** There will be a **MANDATORY** Pre-course meeting at the Knights of Columbia Hall on East Texas in Bossier City on December 12, 2019 at 6:30 pm. At this meeting more specific information will be provided to participants and their parents and Scoutmasters. There will also be an opportunity to complete necessary documents, make final payment, and ask questions of the staff and committee.
- **MEDICAL ISSUES & HEALTH FORMS:** First aid personnel will be on hand and will administer and track any prescription medicines needed by participants. Please bring a copy of your current Annual Health & Medical Record form parts A - C with you to the pre-course meeting. Health forms will be returned at course completion. Abandoned copies will be destroyed after course completion.
- **DIGITAL MEDIA:** What happens at camp stays at camp. No social media Facebook, Twitter, etc. postings during camp will be allowed by participants or youth staff.
- **QUESTIONS?** Contact the 2020 Scoutmaster, Bruce Lee, at 318-426-3968 or by e-mail at brucel@nwcable.net. Youth may contact the Senior Patrol Leader, Ryan Lee, at 318-519-4620, or by e-mail at ryanl@nwcable.net.

STAFFER'S PERSONAL EQUIPMENT CHECKLIST

Only official Scout uniform and parts are acceptable. (Borrow from a friend if necessary). Be prepared for a hike as well as living in camp.

REQUIRED TO BE PROVIDED BY EACH PARTICIPANT

- Official Scouts BSA or Venturing field uniform shirt (Class A) OR Official Scouts BSA or Venturing field uniform shorts or pants with Official Scout BSA or Venturing belt and buckle (either web or leather) and Official Scouts BSA or Venturing socks (any length) – 2 or more pair
- Current and Completed Health Form (Parts A, B-pgs. 1-2, and C with all signatures)
- Scout Handbook or Handbook for Venturers
- Pens & paper
- Compass
- Backpack
- Scouting t-shirts for activity uniform (Class B)
- Shoes suitable for hiking
- Extra shoes for wear around patrol campsite
- Water/shower shoes
- Underwear – 3 or 4 sets
- Sleeping clothes
- Sleeping bag
- Sleeping pad/cot
- Poncho or rain gear
- Knife, fork and spoon
- Plate & bowl
- Cup
- Canteen or water bottle or camelback (please sanitize before coming to the course)
- Flashlight with spare batteries
- Toothbrush and toothpaste
- Washcloth, towel and biodegradable camp soap/shampoo/deodorant, brush/comb
- Work gloves
- Handkerchiefs (as needed)
- Insect repellent
- Sunscreen
- Required prescription medication

OPTIONAL

- Sweater, sweat shirt or jacket
- Pillow and case
- Camera
- Scout knife
- Playing cards

NOTE: All participants will be in official field uniform (Class A – the first five items on the required list) before moving to the campsite. Leave No Trace Outdoor Ethics will be followed on this course. **INSIGNIA:** Before coming to the course, please see that all badges and insignia are properly placed on the uniform.

DO NOT BRING: (These items must be left at home)

- Radios
- Cassette or CD or DVD players
- Electronic games
- Food
- Soft drinks
- Cigarettes
- Tobacco
- Alcoholic beverages
- Drugs (other than prescription meds which will be deposited with First Aid Lodge)
- Fireworks
- Weapons

PROVIDED BY THE COURSE

- 1 NYLT t-shirts (to be worn with activity uniform)
- 1 NYLT baseball style cap (to be worn with both field and activity uniforms)
- 1 NYLT jacket
- Patrol cooking gear
- Patrol cooking stove
- Patrol cooking tarps
- Patrol water jugs
- Food
- Beverages

Forms to be provided by parents at Mandatory Pre-Course Meeting

- Current and Completed Health Form (Parts A, B-pgs. 1 and 2, and C with all signatures)
- Code of Conduct (attachment)
- Special Needs Request (if needed) – (attachment)
- Participant Application (attachment)

NYLT PARTICIPANT CODE OF CONDUCT

Statement of Understanding: All youth participants are selected to represent their local Council based on their qualifications in character, camping skills, physical and personal fitness, and leadership qualities. Therefore, all participants and the parents or guardians are asked to sign the Code of Conduct and Statement of Understanding with the further understanding that serious misconduct or infraction of rules and regulations may result in discharge from NYLT Course. Ultimately, we want each participant to be responsible for his or her own behavior and only when necessary will the procedure be invoked to discharge a staff member.

*** All youth participants are expected to abide by the Code of Conduct as follows:**

1. The Scout Oath and Law will be my guide throughout NYLT.
2. I will set a good example by keeping myself neatly dressed and presentable. (The official Scout uniform and NYLT identifying items are the only acceptable apparel).
3. I will attend all scheduled programs and participate as required in cooperation with other NYLT members and staff leadership.
4. In consideration of other participants, I agree to follow the bedtime and sleep schedule, unless otherwise directed.
- 5. I will be responsible for keeping my tent and personal gear labeled, clean and neat. I will adhere to all NYLT recycling policies and regulations. I will do my share to prevent littering of the NYLT campgrounds.**
6. I will not have or use cell phones or iPods in program areas.
7. I understand that the purchase, possession or consumption of alcoholic beverages, tobacco products or illegal drugs by any participant is prohibited.
8. Serious and/or repetitive behavior violations including use of tobacco, alcohol, cheating, pranks, stealing, dishonesty, swearing and fighting, or condoning those actions in others, may result in discharge or serious disciplinary action and loss of privileges.
9. I understand that gambling of any form is prohibited.
10. I understand that possession or detonation (explosion) of fireworks is prohibited. In accordance with U.S., local, and state laws, staff and participants are prohibited from having fireworks and weapons in their possession.
11. I will demonstrate respect for camp property and be personally responsible for cleanliness and any loss breakage, or vandalism of property.
12. The Norwela Council, BSA will not be responsible for loss, breakage or theft of personal items. I will label all my personal items Theft will be grounds for discharge.
13. Serious violations of this code may result in expulsion from NYLT at the participant's own expense. All decisions are final.

I, _____ **have read this Code of Conduct and agree to abide by its contents.**
Print Name of Participant

Signature of Participant

Parent's Signature, if under age 18

Unit Leaders: All youth participants from your unit will be a personal reflection on your unit please only approve those youth that you feel would make an appropriate representation from your unit.

Print Unit Leader Name

Unit Leader Phone Number

Unit Leader Signature

Note from the Scoutmaster and SPL:

You have been selected from a large pool of staff applicants.

Your deposit holds your staff position if you do not attend staff functions you will be replaced, and you will lose your \$75.00 deposit.

Respond promptly to any communications from your Scoutmaster and SPL.

There will be pre-course staff meetings and weekends these are mandatory for staff.